



**HIGH ADVENTURE AWARDS  
PLANNING GUIDE  
Boy Scouts Of America  
Western Los Angeles County Council**



1. Parents notified of hiking route.
2. Unit Committee approval of hiking route.
3. Adequate transportation to and from hiking area.
4. All drivers meet minimum age limits as shown on BSA Tour Planning Worksheet.
5. All vehicles have minimum insurance coverage per BSA Tour Planning Worksheet.
6. Adequate menu for hike providing balanced diet for everyone.
7. All participants shall meet the units / group personal equipment list requirements.
8. All participants shall meet any and all requirements for the Award, for the hike.
9. Tour Planning Worksheet(s) requested and received.
10. All necessary Permits (Wilderness Permit, Fire Permit, etc.) and any reservations required by the administrative agency have been obtained.
11. Outing Leader knows where the closest Ranger Station, Hospital or Emergency Center is and their Phone Number(s).
12. Outing Leader knows what agency to contact for emergency help.
13. Itinerary printed out and given to Emergency Contact Person from Unit, and local Ranger if necessary, and filed with Awards Application if required.
14. Roster with name, address, phone number of each youth and adult going on trips a with whom to notify in case of an emergency.
15. Adequate First Aid Kit for the hike.
16. Plans for advancement on hike have been established and included in the hike plan.
17. Prepared for all types of weather.
18. Adequate Group equipment for hike.

19. Within the maximum group size for the area the hike is in, if required.
20. Maintain 2 Deep Leadership. Two 21 years old or older adults minimum for the group. (Recommend at least one adult for each 10 youth).
21. Each youth and adult participant have an Emergency Medical Release Form signed by parent or guardian. One on his person and one in his personal First Aid Kit or in his pack.
22. Unit has Emergency Medical Release Forms for each youth and adult participant in the unit / group first aid kit.
23. Outing Leader or another adult has a current First Aid and CPR Card.
24. Outing Leader and / or another adult has completed a BSA approved High Adventure Team Outing Leader and Basic Backpacking Awareness Course.
25. Any special equipment need for the hike has been obtained and is in proper working order.
26. All participants are familiar and with whatever equipment is necessary to be used on hike.
27. All participants are currently registered with a BSA Unit.
28. All participants have individual and current identification on them.
29. The Outing Leader at minimum, and preferably all adult participants, are familiar with the Council Emergency Notification Form.

### ***AIDS TO PLANNING***

There are many publications, both Scout and Non-Scout to help you with planning a wilderness expedition. Many are available at your local Council Trading Post, from other Councils, bookstores, by mail, local library, sporting good stores or the internet.